Project Idea   
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| QUESTION TYPE |  |
| Who | Will be the beneficiaries/target audience? |
| Will be involved?  Staff roles |
| Partners |
| Others |
| What | Do we want to do?  (break down into steps if possible) |
| Are the outcomes we are looking for? |
| Where | Will the project take place? |
| Why | Do we want to do this (include objectives)? |
| Evidence need - (detail possible data/evidence sources) |
| When | Do we want the project to take place? |
| – and for how long? |
| How | Do we want to fund this project? |
| Much grant are we looking for? |
| Much will be / others contribute:  Cash?  In-kind? |